# Life Event Change Request

### Date:

To be completed by the Lessee, heir of the Lessee, or Lessee's agent during Life Event. This form is only to begin the process and does not constitute an update of the contract changes. Please fill out completely and send to <u>clientservices@launchservicing.com</u>.

Please complete all sections required for your life event change (click box to select):

- □ Military Relocation for Service (provide copies of military orders)
- Retained the home with solar system after divorce (provide a copy of State issued ID of the assumptor and signed separation form (Exhibit A/Page 2))
- □ The Lessee has passed away and I want to update the contact information (provide a copy of Lessee's death certificate, and a copy of State issued ID of the assumptor)
- □ I would like to add and/or update the Lessee's name (provide a copy of marriage certificate, proof of power of attorney or executor of Trust, or any applicable proof of document)
- I would like to remove my co-borrower for reasons other than stated above (credit approval may be required), please specify:

#### \*Required. Please provide the following information:

Lessee's Contact Information	
Lease Number	
Address of Solar System*	
Current Lessee's Legal Name*	
Lessee's Email*	
Lessee's Phone Number*	
New Lessee's Contact Information (the individual assuming the Lease)	
Assumptor's Name*	
Assumptor's Email*	
Assumptor's Phone Number*	
Specific issues SunPower needs to know	

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For questions and concerns, send an email to **clientservices@launchservicing.com** or call **1.877.354.2629** 

### SUNPOWER®

SunPower Capitol, LLC
Lease #:

## Exhibit A

Assignment of Lease Agreement Information Request

Co-Lessee / Co-Resident Relocation

(Applicable only for amendment due to divorce/separation)

Please fill out the requested information below and electronically sign the document below. This document initiates the process necessary to assign the lease referenced below ("Lease") to one of the current co-lessees or co-residents, who will continue to reside at the Premises (as defined in the Lease) following the assignment of the Lease. Before approving the assignment of the Lease to the proposed assignee, the Lessor (as defined in the Lease) will need to obtain a credit report and initiate a credit check process of the proposed assignee to complete Lessor's assignment approval process.

Assignee (individual assuming the Lease) Information:
Name:
Address:
Email Address:
Lessee Signature:
Lessee Name (Print):
Date:
Assignor (individual assigning the Lease to Assignee) Information:
Name:
Name:Address:
Name:
Name:Address: